

YOUR GUIDE TO ENROLMENT TOWN CENTRE CAMPUS

Follow this simple step by step guide to become an official St Helens College student



• ALL THAT.

YOU CAN

BE

BEGINS

HERE

FOUR STEPS TO ENROLMENT

Follow these simple steps to secure your place and enrol on your chosen course for this September.

1

WELCOME DESK

Sign in and collect your paperwork from our welcome desk and we will point you in the right direction.

If you have not applied to us before today, don't worry, just let us know about what courses you are interested in and we will arrange for a tutor to have a chat with you.

Changed your mind about what you want to study or unsure of what course is right for you? That's not a problem! Just let us know and we can provide you with some careers advice and guidance.

2

COURSE SUBJECT

Head over to your chosen course subject area. The enclosed map in this guide will help you to do this. Before completing your enrolment forms with course tutors, you will need to speak to our English and maths department about your GCSE grades and any extra help that you might need with these subjects. They are located in the same room as your course area.

You will then sit with your course tutor and complete your enrolment forms. Please make sure you get this bit completed by your tutor so that you know your course start date.

3

ENROLMENT CHECKOUT

Once you have all your forms completed correctly, you are ready to checkout. Please make your way to the enrolment tills (ground floor reception area), where our enrolment team will process your forms.

CONGRATULATIONS! You are now an official St Helens College student.

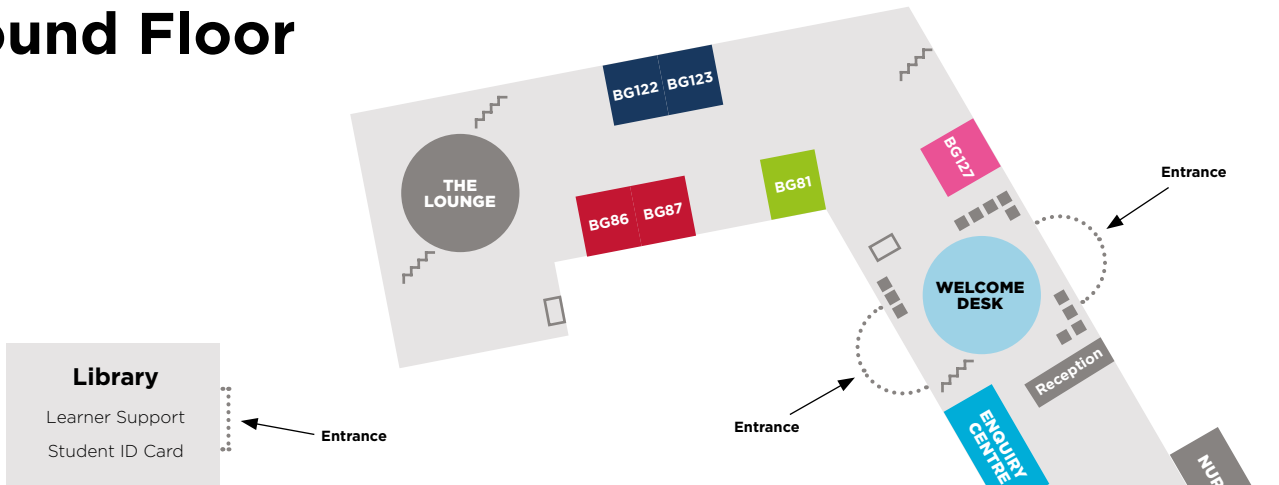
4

STUDENT CARD

Before you leave, please ensure you collect your official student card from the Town Centre library. Your student ID badge must be worn at all times whilst at college. The key purpose of your badge is to keep you safe, plus it grants you access across the campus including the library.

You will get your free bus pass on your first day in college. Remember: you will need a passport sized photograph to activate your bus pass. Bring this with you on your first day.

Ground Floor



Library

Learner Support
Student ID Card

Entrance


Subject	Colour	Enrolment Room	Advice and Guidance Room
Careers Advice & Guidance		Enquiry Centre	
Childcare		BG81	
Graphic Design and Game Art		BG123	BG122
Floristry		BG127	
Art and Design		BG86	BG87
Horticulture		BG127	
Foundation Academy		AG31	
Enrolment Tills		Reception/Main Forum	
Bursary Forms		Reception	
Learner Support		Library	
Student ID Card		Library	

Stairs	
Lift	

First Floor





Subject	Colour	Enrolment Room	Advice and Guidance Room
Beauty Therapy		Lavender Salon	
Business		BF165	BF167
Catering and Hospitality		BF174	BF176
Computing and IT		AF112	AF109
Hairdressing		Lavender Salon	
Creative Media		BF193	
Photography		BF172	
Public and Uniformed Services		BF192	BF173
Sport and Fitness		BF196	BF197
Health, Social Care and Dental		BF198/BF199	BF200
Travel and Tourism		BF175	BF176
Directions and Prince's Trust		AF144	AF143

Stairs	
Lift	

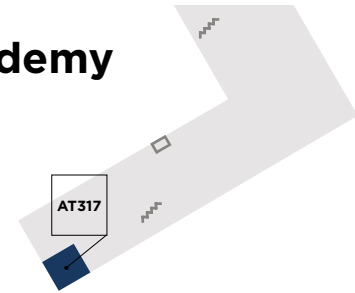
Second Floor





Stairs	
Lift	

Subject	Colour	Enrolment Room	Advice and Guidance Room
Music Technology		AS226	AS225
Performing Arts		AS211	

Third Floor A Level Academy



Stairs	
Lift	

Subject	Colour	Enrolment Room	Advice and Guidance Room
A levels		AT317	

If you are enrolling on to; A Levels, Art and Design, Beauty, Business, Catering, Childcare, Computing and IT, Creative Media, Directions, Floristry, Foundation Academy, Game Art, Graphic Design, Hairdressing, Health and Social Care, Dental Nursing, Horticulture, Hospitality, Music Technology, Performing Arts, Photography, Prince's Trust, Public and Uniformed Services, Sport or Travel and Tourism, please visit:

Town Centre Campus,

Water Street,
St Helens WA10 1PP

0800 99 66 99

www.sthelens.ac.uk

enquire@sthelens.ac.uk



[/StHelensCollege](#)



St Helens College