

CORPORATION COMMITTEE

RESOURCES COMMITTEE

**MEETING HELD AT 8.30 AM ON FRIDAY 11 MARCH 2016
IN THE BOARD ROOM, TOWN CENTRE CAMPUS**

MINUTES

MEMBERSHIP:

* Mr R Clarke (**Chair**)

Mrs E Brocklehurst

* Dr J Burford

Mr N Hall

* Mrs S Jee

* Mr P Round

* Denotes member present

IN ATTENDANCE:

Mr R Molloy, Deputy Principal (Finance, Estates, ICT)

Mrs C Jones, Clerk to the Corporation

The first item was taken without the presence of the Deputy Principal

1966 CONFIDENTIAL ITEM

The committee considered this item to be confidential, with the details therefore recorded within the confidential minutes of this meeting.

1967 DECLARATIONS OF INTERESTS

There were no declarations of interest notified.

1968 APOLOGIES FOR ABSENCE

Apologies for absence were received from Mrs E Brocklehurst and Mr N Hall.

1969 NOTIFICATION OF URGENT BUSINESS

There were no items of urgent business notified.

1970 MINUTES OF THE PREVIOUS MEETING HELD ON 2 FEBRUARY 2016

The open and confidential minutes of the above meeting were **agreed** and signed as a correct record.

1971 MATTERS ARISING

There were no matters arising from the previous minutes.

1972 MANAGEMENT ACCOUNTS: 31 JANUARY 2016

The Deputy Principal presented the Management Accounts to 31 January 2016.

It was reported that the College had a surplus of £1,413k for the year to date, which was £549k behind the business plan for the same period.

It was noted that the variance from the planned surplus was a result of the negative variances in income of £795k, offset by a positive variance on overall expenditure of £246k, which was as detailed in the presented commentary. The Committee also discussed the predicted surplus year-end financial forecast position, which was predicated on the current position.

The Management Accounts to 31 January 2016 were approved by the Resources Committee.

1973 LEARNER PERFORMANCE REPORT

The Principal presented the latest Learner Performance Report (LPR), and, as agreed at the previous meeting, proposed protocols to ensure the consistency and integrity of the LPRs produced for the Governors in order to monitor performance and progress throughout the academic year.

The Committee asked about the discrepancy between the retention figures presented between the LP commentary and Appendix I, with confirmation given that the commentary reflected the correct retention figures. The negative impact of attendance in English and maths on the overall attendance figures was also discussed. The Principal reported that the mock examinations may have had a negative impact on retention. However, this would need to be investigated. Governors were assured that the retention position remains under constant review. The Committee agreed that the LP narrative should provide any reasons for potential areas of concern, along with the corrective action being taken to address the identified issues.

The Committee also agreed that, with regard to apprenticeships, the previous year's performance should be produced on a monthly basis, with the details broken down into individual frameworks to be presented on a quarterly basis. Appendix 3 was requested to be produced on a monthly basis and appendix 4 to be presented quarterly. With regard to protocol number 6, it was agreed that any issue that stands out as being unusual would be highlighted within the commentary.

The Resources Committee accepted the Learner Performance Report as presented and also approved the associated protocols, subject to the above adjustments.

ACTION: Principal to oversee the above adjustments to the LP protocol, and reports, as agreed by the Resources Committee

1974 AREA REVIEWS/POTENTIAL PARTNERSHIPS/STRUCTURES

The dates for the Liverpool City Region have been announced with the first meeting scheduled on 19 April 2016. A non-scheduled Corporation meeting had also been scheduled that morning. The Chair proposed that the future Resources Committee meetings be held on Tuesdays to match the dates of the Area Review dates, wherever possible. The dates of the Area Review meetings will be circulated to Governors separately.

ACTION: Clerk to circulate the dates of the Area Review meetings to Governors

The Chair and Principal had attended an LCR Area Review consultation event last week, with the details summarised.

The outcome of the College's consultation process on a potential merger option was reviewed by the Committee, and this would be discussed in more detail at today's Corporation meeting.

The remainder of this item was considered to be confidential, with the details therefore recorded within the confidential minutes of this meeting.

1975 URGENT BUSINESS (AS NOTIFIED UNDER MINUTE NUMBER 1968 ABOVE)

There were no items of urgent business notified.

1976 DATE AND TIME OF NEXT MEETING – Rescheduled to be held at 1.30 pm on Tuesday 26 April 2016.

KEY OUTCOMES:

LEARNER PERFORMANCE REPORT: The learner performance position continues to be closely scrutinised and monitored by the Resources and Standards and Curriculum Committees on behalf of the Corporation. Protocols to ensure consistency and integrity of the LPRs produced for the Governors in order to monitor performance and progress throughout the academic year were approved.

AREA REVIEW: The Committee noted the announcement of the forthcoming Liverpool City Region Area Review with the first meeting scheduled on 19 April 2016.