

Application for Provider Access

Introduction

This document sets out the school's arrangements for managing the access of providers to students at St Helens College or Knowsley Community College for the purpose of giving them information about the provider's education or training offer to help students make post- 18 careers choices. This complies with the college's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All St Helens College and Knowsley Community College students are entitled:

- to find out about education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including education and apprenticeships – through workshops, presentations, information stands, carers events and taster
- to understand how to make applications for the full range of further and higher education courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Lisa Humphreys

Telephone: 01744 623225

Email: lhumphreys1@sthelens.ac.uk

Opportunities for access

The college offers a comprehensive Careers Education, Information, Advice and Guidance programme and an overview of this programme can be seen in the careers section on the college's website.

The college will make a suitable space available for discussions between the provider and students, as appropriate to the activity. The college will also make available ICT and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Co-ordinator or tutor responsible for overseeing the visit.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Advisor so that they are fully informed of options available to students should they choose to leave the institution early or when helping students make post-18 choices.